



**Tallahassee-Leon County
CIVIC CENTER**

Ron Spencer, Director

COMMENCEMENT DVD/VHS ORDER FORM

Order Information	
University Name	
Date & Time of Commencement	
Number of DVD's (\$30.00 each)	
Shipping and Handling (\$5.00 each tape)	
Credit Card Number	
Expiration Date	
Total Payment Enclosed	

Make Checks Payable To: **Tallahassee-Leon County Civic Center**

Ship To Address:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

RETURN THIS FORM WITH FULL REMITTANCE TO:

Tallahassee Leon County Civic Center
Attn: Commencement DVDs
Post Office Box 10604
Tallahassee, Florida 32302

*****Allow 4 to 6 Weeks for Processing and Delivery*****

Tallahassee-Leon County Civic Center

505 West Pensacola Street ♦ P.O. Box 10604 ♦ Tallahassee, FL 32302
(850) 487-1691 ext. 224 ♦ FAX: (850) 222-6947